

**THE
CONSTITUTION
OF
MINDEMOYA MINOR HOCKEY**

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**REVISED AND ADOPTED
BY THE EXECUTIVE ON
MAY 30, 2023**

THE CONSTITUTION OF THE MINDEMOYA MINOR HOCKEY ASSOCIATION

1.1 AIMS AND OBJECTIVES:

1.2 The Mindemoya Minor Hockey Association, hereafter referred to as the Association, shall set the policies for the administration and operation of the Mindemoya Minor Hockey Association.

1.3 The Association shall provide an organization to promote and encourage participation of all parties in minor hockey.

1.4 The Association shall promote fair and sportsman-like play.

2.1 GENERAL MEMBERSHIP:

2.2 All members in the Association shall be either player, parent or guardian, referee, parent or guardian of referee, coach, assistant coach, trainer, or manager of a team participating in the present hockey season. The present season concludes with the annual meeting.

2.3 All members in the association shall conduct themselves according to the standards set out in article 8.0, Standards and Fair Play Code.

3.1 EXECUTIVE OFFICERS:

3.2 the Executive officers of the Association shall consist of:

- (a) President elected
- (b) 1st Vice President elected
- (c) 2nd Vice President elected
- (d) Immediate Past President elected
- (e) Secretary elected
- (f) Treasurer elected
- (g) Referee in Chief appointed
- (h) Representative to Manitoulin Minor Hockey appointed
- (i) Equipment Manager appointed

3.3 The president, 1st Vice President, 2nd Vice President, Immediate Past President, Secretary, and Treasurer shall be elected at the annual meeting.

3.4 The term of office for all Executive Officers shall be one (1) year, subject to re-election. 3.5

The Referee in Chief shall be appointed by the executive.

3.6 The Equipment Manager shall be appointed by the executive.

3.7 Each team representative shall be invited to all meetings of the Executive; however, no voting privileges will apply (i.e. – Manager, Trainer, Coach or Assistant Coach).

- 3.8 The Manitoulin Minor Hockey Representative shall be appointed by the Executive.
- 3.9 Vacancies on the Executive shall be filled as deemed necessary by the Executive and by means determined by the Executive.
- 3.10 The Secretary and the Treasurer may be the same person.
- 3.11 The Referee in Chief may not be the President, 1st Vice President, 2nd Vice President, Secretary, or Treasurer.
- 3.12 The Manitoulin Minor Hockey Representative may be any member of the Mindemoya Minor Hockey Association.
- 3.13 Any elected member of the Executive may be the Head Coach, Assistant Coach, Trainer, or Manager in any Minor Hockey Team in the same hockey season.
- 3.14 The Immediate Past President may attend all Executive meetings and have full voting rights.
- 3.15 Elected and Appointed Executive Members have full voting rights.

4.0 DUTIES OF THE EXECUTIVE OFFICERS:

- 4.1 The President shall chair all general and Executive meetings except as the Executive may otherwise direct.
- 4.2 The President shall instruct the Secretary to call all meetings.
- 4.3 The President shall only vote on motions in the event of a tie vote.
- 4.4 The President shall assume the responsibilities and duties of any other Executive member should they be unable to carry out said responsibilities and duties.
- 4.5 The 1st Vice President shall assume the responsibilities and duties of the President should the President be unable to carry out such responsibilities and duties and other duties as determined by the Executive.
- 4.6 The 1st Vice President shall arrange for coaches to attend clinics.
- 4.7 The 2nd Vice President shall oversee all fundraising activities with respect to the Association.
- 4.8 The Secretary shall be the clerk of the Association, shall attend all meetings of the Association when possible, and record all facts and minutes of all proceedings in books kept for that purpose.
- 4.9 The Secretary shall prepare and send notices of meetings and other correspondence as directed by this Constitution of the Executive.
- 4.10 The Treasurer shall keep full and accurate records of all receipts and expenditures of the Association.
- 4.11 The Treasurer shall prepare financial statements as directed by the Executive and perform other duties as directed by the Executive.

4.12 The Referee in Chief shall be the liaison person between the Executive and the Referees.

4.13 The Referee in Chief shall arrange for Referee scheduling and clinics for Referees.

4.14 The Manitoulin Minor Hockey Representative of the Association shall be the liaison person between the Executive and the Manitoulin Minor Hockey Association.

5.0 EXECUTIVE AUTHORITY AND RESPONSIBILITIES:

5.1 The Executive shall determine legal signing authority for the association.

5.2 The Executive shall appoint two (2) independent people to audit the financial records and statements of the Association prior to the annual meeting.

5.3 The Executive shall establish rules of conduct for members of the Association.

5.4 The Executive shall establish teams to participate in the Manitoulin Minor Hockey Association league play.

5.5 The Executive shall promote fair and sportsman-like play.

5.6 The Executive shall determine where and when teams will practice and play.

5.7 The Executive shall determine Coaches, Assistant Coaches, Trainers, Managers and Referees for the Association.

5.8 The Executive shall provide encouragement and means for the development of Players, Coaches, Trainers, Managers and Referees of the Association teams.

5.9 The Executive may appoint committees to deal with:

- (a) fundraising
- (b) discipline
- (c) tournaments
- (d) N.O.H.A.
- (e) ice and game scheduling
- (f) Coach, Player, Trainer, Manager, Referee training
- (g) nominations for Executive office
- (h) or other committees as determined by the Executive

5.10 A member of the Executive must remove themselves from discussion and votes where a conflict of interest is declared or determined by the Executive.

6.0 MEETINGS:

6.1 Executive Meetings

6.1.1 All Executive members shall be notified prior to a meeting.

6.1.2 A quorum must be present at all Executive meetings (50% + 1).

- 6.1.3 Minutes must be taken at all meetings.
- 6.1.4 Voting is done by a show of hands unless a member requests a recorded vote.
- 6.1.5 Deciding vote cast by the Chairperson in the event of a deadlock.
- 6.1.6 All Executive meetings are closed unless predetermined by the Executive.
- 6.1.7 All meetings will be held where determined by the Executive.
- 6.1.8 Meetings will be held at the call of the President.
- 6.1.9 The order of business for Executive members shall be:
 - (a) call to order
 - (b) minutes of last meeting
 - (c) correspondence
 - (d) financial reports
 - (e) general business
 - (f) new business
 - (g) adjournment

6.2 General Meetings

- 6.2.1 All members shall be notified prior to a meeting by public notice.
- 6.2.2 A quorum must be present at all general meetings.
- 6.2.3 A quorum for a general meeting consists of 15 members including Executive members.
- 6.2.4 Minutes must be recorded at all general meetings.
- 6.2.5 Voting is done by a show of hands unless a member requests a recorded vote.
- 6.2.6 All general meetings will be held at the call of the President.
- 6.2.7 The order of business for a general meeting:
 - (a) call to order
 - (b) minutes of the last meeting
 - (c) correspondence
 - (d) financial reports
 - (e) general business
 - (f) new business
 - (g) adjournment

6.3 Annual Meetings

- 6.3.1 The Annual meetings shall be held as soon as possible after the end of the hockey season.

6.3.2 The order of business for the Annual meeting shall be determined by the Executive. 6.3.3

Voting is done by a show of hands unless a recorded vote is requested.

6.3.4 Notice of the Annual meeting shall be by way of a “Public Notice”.

7.0 AMENDMENTS:

7.1 Written notice of any proposed amendments to this Constitution must be submitted to the Secretary not less than 30 days prior to an Annual meeting of the Association and must be distributed by the Secretary to all members not less than 14 days prior to said Annual meeting.

7.2 Amendments to this Constitution must pass by a 2/3 majority of the members present.

8.0 STANDARDS AND FAIR PLAY CODE:

See attachment(s)

STANDARDS

Any person involved in Mindemoya Minor Hockey shall NOT be:

1. Under the influence of drugs or alcohol during their involvement.
2. Engaging in the use of offensive language or gestures during their involvement.
3. Engaging in the abuse of officials.
4. Engaging in the abuse of players of either team.
5. Engaging in the abuse of parents or spectators.
6. Engaging in the abuse of Bench Staff
7. Engaging in the abuse of facilities or facility workers.
8. Engaging in the deliberate contravention of the rules and regulations of Mindemoya Minor Hockey and Manitoulin Minor Hockey.

FAIR PLAY CODE

For Players

1. I will play hockey because I want to, not just because others or Coaches want me to.
2. I will play by the rules of hockey, and in the spirit of the game.
3. I will control my temper - fighting and “mouthing off” can spoil the activity for everybody.
4. I will respect my opponents.
5. I will do my best to be a true team player.
6. I will remember that winning isn’t everything - that having fun, improving skills, making friends, doing my best, and having fun are also important.
7. I will acknowledge all good players/performances - those of my team and of my opponents.
8. I will remember that coaches and officials are there to help me. I will accept their decisions and show

them respect.

9. I will receive fair ice time reflective of my behavior on the bench, in the dressing room, and reflective of my participation during practice.

FAIR PLAY CODE

For Coaches

1. I will be reasonable when scheduling games and practices, remembering that players have other interests and obligations.
2. I will teach my players to play fairly and to respect the rules, Officials, and opponents.
3. I will strive to ensure fair ice time, support & game time providing players adhere to the guidelines outlined in the “players” code of conduct.
4. I will not ridicule or yell at my players for making mistakes or for performing poorly. I will remember that players play to have fun and must be encouraged to have confidence in themselves.
5. I will make sure that equipment and facilities are safe and match the players ages and abilities.
6. I will remember that participants need a Coach they can respect. I will be generous with praise and set a good example.
7. I will obtain proper training and continue to upgrade my coaching skills.

8. I will work in cooperation with Officials for the benefit of the game.

FAIR PLAY CODE

For Parents

1. I will NOT force my child to participate in hockey.
2. I will remember my child plays hockey for his or her enjoyment, not for mine.
3. I will encourage my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
4. I will teach my child that doing one's best is as important as winning, so that my child will never feel defeated by the outcome of a game.
5. I will make my child feel like a winner every time by offering praise for competing fairly and trying hard.
6. I will never ridicule or yell at my child for making a mistake or losing a game.
7. I will remember that children learn best by example. I will applaud good plays/performance by both my child's team and their opponents.

8. I will never question the Officials' judgment or honesty in public.
9. I will support all efforts to remove verbal and physical abuse from childrens' hockey games.
10. I will respect and show appreciation for the volunteer Coaches and Bench Staff who give their time to coach hockey for my children.

FAIR PLAY CODE

For Spectators

1. I will remember that participants play hockey for their enjoyment, they are not playing to entertain me.
2. I will not have unrealistic expectations. I will remember that players are not professionals and cannot be judged by professional standards.
3. I will respect the officials' decision and I will encourage participants to do the same.
4. I will never ridicule a player for making a mistake during a game. I will give positive comments that motivate and encourage continued effort.
5. I will condemn the use of violence in any form and will express my disapproval in an appropriate manner to coaches, Bench Staff and league Officials.
6. I will show respect for my team's opponents. Because without them there would be no game.
7. I will not use bad language, nor will I harass Players, Coaches, Trainers, Manager and

Officials, or other spectators.

FAIR PLAY CODE

For League Organizers

1. I will do my best to see that all players are given the same chance to participate, regardless of gender, ability, ethnic background, or race.
2. I will absolutely discourage any sport program from becoming primarily an entertainment for the spectator.
3. I will make sure that all equipment and facilities are safe and match the athletes' ages and abilities.
4. I will make sure that the age and maturing level of the participants are considered in program development, rule enforcement and scheduling.
5. I will remember that play is done for its own sakes and make sure that winning is kept in proper perspective.
6. I will distribute the fair play code to Spectators, Coaches, Athletes, Officials, Parents and media.
7. I will make sure that Coaches, Trainers and Officials are capable of promoting fair play as well as the

development of good technical skills and I will encourage them to become certified.

FAIR PLAY CODE

For Officials

1. I will make sure that every player has a reasonable opportunity to perform to the best of his or her ability, within the limits of the rules.
2. I will avoid or put an end to any situation that threatens the safety of the players.
3. I will maintain a healthy atmosphere and environment for competition.
4. I will not permit the intimidation of any player either by word or by action. I will not tolerate unacceptable conduct towards myself, other Officials, Players, or Spectators.
5. I will be consistent and objective in calling all infractions. Regardless of my personal feelings toward a team or individual player.
6. I will handle all conflicts firmly but with dignity.
7. I accept my role as a teacher and role model for fair play, especially with young participants.

8. I will be open to discussion and contact with the players before and after the game.
9. I will remain open to constructive criticism and show respect and consideration from different points of view.
10. I will obtain proper training and continue to upgrade my officiating skills.
11. I will work in cooperation with Coaches for the benefit of the game.